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|  | McLean Auto Repair |

# Employment Application

## Applicant Information

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| --- | --- | --- | --- | --- | --- |
| Full Name: | Click or tap here to enter text. | Click or tap here to enter text. | Initial | Date: |  Select Date |
|  | Last | First | M.I. |  |  |
| Address: | Click or tap here to enter text. | enter text. |
|  | Street Address | Apartment/Unit # |
|  | Click or tap here to enter text. | State | Zip |
|  | City | State | ZIP Code |
| Phone: | Click or tap here to enter text. | Email |  Click or tap here to enter text. |

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| --- | --- | --- | --- | --- | --- |
| Date Available: | Select date | Driver’s License No.: |  enter text. | Expiration Date: |  enter date. |

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| Position Applied for: | Click or tap here to enter text. |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Are you a citizen of the United States? |  YES [ ]  | NO[ ]  | If no, are you authorized to work in the U.S.? |  YES [ ]  |  NO [ ]  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Have you ever been convicted of a felony? |  YES [ ]  |  NO [ ]  |  |

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| If yes, explain: | Click or tap here to enter text. |

## Education

|  |  |  |  |
| --- | --- | --- | --- |
| High School: | Click here to enter text. | Address: |  Click or tap here to enter text. |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| From: |  date | To: | date | Did you graduate? | YES[ ]  | NO[ ]  | Diploma: |  Click here to enter text. |

|  |  |  |  |
| --- | --- | --- | --- |
| College: | Click or tap here to enter text. | Address: |  Click or tap here to enter text. |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| From: | Enter date. | To: |  enter | Did you graduate? | YES[ ]  | NO[ ]  | Degree: |  Click here to enter text. |

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| Other: | Click or tap here to enter text. | Address: |  Click or tap here to enter text. |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| From: | date | To: |  date | Did you graduate? | YES[ ]  | NO[ ]  | Degree: |  Click here to enter text. |

## References

Please list three professional references.

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name: | Click or tap here to enter text. | Relationship: |  enter text |
| Company: | Click or tap here to enter text. | Phone: |  enter text |
| Address: | Click or tap here to enter text. |  |  |
|  |  |  |  |
| Full Name: | Click or tap here to enter text. | Relationship: |  enter text |
| Company: | Click or tap here to enter text. | Phone: |  enter text |
| Address: | Click or tap here to enter text. |  |  |
|  |  |  |  |
| Full Name: | Click or tap here to enter text. | Relationship: |  enter text |
| Company: | Click or tap here to enter text. | Phone: |  enter text |
| Address: | Click or tap here to enter text. |  |  |

## Previous Employment

|  |  |  |  |
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| Company: | Click or tap here to enter text. | Phone: |  enter text. |
| Address: | Click or tap here to enter text. | Supervisor: |  enter text |

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| --- | --- | --- | --- | --- | --- |
| Job Title: | enter text | Starting Salary: | $ text | Ending Salary: | $ enter text |

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| Responsibilities: | Click or tap here to enter text. |

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| From: | text | To: |  text | Reason for Leaving: |  Click or tap here to enter text. |

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| --- | --- | --- | --- |
| May we contact your previous supervisor for a reference? | YES[ ]  | NO[ ]  |  |
|  |  |  |  |
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|  |  |  |  |
| --- | --- | --- | --- |
| Company: | Click or tap here to enter text. | Phone: |  enter text |
| Address: | Click or tap here to enter text. | Supervisor: |  enter text |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Job Title: | Click here to enter text. | Starting Salary: | $ text | Ending Salary: | $ enter text |

|  |  |
| --- | --- |
| Responsibilities: | Click or tap here to enter text. |

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| --- | --- | --- | --- | --- | --- |
| From: | text  | To: |  text | Reason for Leaving: |  Click or tap here to enter text. |

|  |  |  |  |
| --- | --- | --- | --- |
| May we contact your previous supervisor for a reference? | YES[ ]  | NO[ ]  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Company: | Click or tap here to enter text. | Phone: |  enter text |
| Address: | Click or tap here to enter text. | Supervisor: |  enter text |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Job Title: | Click here to enter text. | Starting Salary: | $ text | Ending Salary: | $ text |

|  |  |
| --- | --- |
| Responsibilities: | Click or tap here to enter text. |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| From: | date | To: |  date | Reason for Leaving: |  Click or tap here to enter text. |

|  |  |  |  |
| --- | --- | --- | --- |
| May we contact your previous supervisor for a reference? | YES[ ]  | NO[ ]  |  |

## Military Service

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Branch: | Click or tap here to enter text. | From: |  date | To: |  date |

|  |  |  |  |
| --- | --- | --- | --- |
| Rank at Discharge: | Click or tap here to enter text. | Type of Discharge: |  Click or tap here to enter text. |

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| If other than honorable, explain: | Click or tap here to enter text. |

## Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature: |  | Date: |   |