

TIM'S TOWING AND RECOVERY  
8528 Old Harford Road, Baltimore, MD 21234  
1115 Mountain Road, Joppa, MD 21085

## Vehicle Owner Release Form

In order to release or retrieve a vehicle in the yard the owner must provide a valid registration form and or title of the vehicle.

The documented owner or authorized person on that document will be required to present a "valid" photo identification card that must be in one of the following forms: 1.) Any valid U.S. issued driver's license, 2.) Any valid U.S. issued personal identification card, 3.) U.S. Military Identification card or, 4.) U.S. or Foreign Government issued passport, with photo.

In the event that the actual owner is not present to release the vehicle, they must have this form signed and witnessed by an active notary. Corporate owned vehicles must have release letter on company letterhead and witnessed by an active notary.

### Motor Vehicle Information:

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

Color: \_\_\_\_\_ Vin#: \_\_\_\_\_

Date: \_\_\_\_\_

Vehicle Registered Owner: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip code: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*I am the legal and rightful owner of the above listed motor vehicle presently stored on the property owned and operated by Tim's Towing, Inc., and thus authorize the personnel of said company to release said vehicle to the following person(s) and/or insurance company, and/or agent there of:*

Release my vehicle to: \_\_\_\_\_ Claim #: \_\_\_\_\_

*If there is a change to this, I agree to notify Tim's Towing.*

*I allow the following companies, or agencies to enter and look at this vehicle* \_\_\_\_\_

*As the owner of this vehicle, I am responsible to pay the charges associated with this vehicle. Please indicate who will be paying the fees as specified on the towing invoice, if not you: \_\_\_\_\_ . If payment is not received by above designee, I understand that I am responsible for the payment.*

*Motor Vehicle tags remain on the vehicle until all documents are signed and it is approved to leave the yard. Keys remain with the vehicle.*

*I have taken my personal property from the vehicle:* \_\_\_\_\_

Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Baltimore County Only:** *Extraordinary circumstance disclosure statement. I, the undersigned, acknowledge that a fee for extraordinary circumstances may have been added to the list of fees related to the towing, recovery and storage of the vehicle as described below. This extraordinary fee is being added to cover the additional expenses associated with the recovery of my vehicle that are not in the schedule of tow fees outlined in the Baltimore County towing regulations. The addition of the extraordinary fee is authorized under the towing regulations. I further acknowledge that I have the right to contest the amount of the extraordinary fee if I believe it is unreasonable. If I contest the extraordinary fee, I will have the right to present my case to a neutral arbitrator and the arbitrator's decision will be binding. If the arbitrator rules in my favor, then I will be entitled to a refund for the difference between the amount charged by the towing company and the amount authorized by the arbitrator. If the arbitrator rules in favor of the towing company, then I will be responsible for the administrative expenses of the arbitrator and the full payment of all services.*

*Please be careful as you enter the towing impound yard, there are many vehicles stored from accidents. You enter at your own risk.*



**410-248-9029**